



JOB DESCRIPTION	
Position Title: Residential Life Support Staff	Position Type: Part time
Department: Residential Life	Classification: Exempt
Reports To: Director of Residential Life	
Job Summary	

This fun and rewarding position within the ResLife team is responsible for providing support to the residential life program during weekdays and weekends on a 3-week duty team rotation. This support includes meals, transportation, and supervision of on and off campus activities in accordance with the weekday/weekend schedule. It can generally be understood that each member of the Support Staff will be scheduled for 1 weekday duty every 2-3 weeks and weekend support duty every 3rd weekend. The weekday and weekend hours may expand or decrease in response based on the schedule/activity requirements.

Essential Job Duties

1. Responsible for care and well-being of all residential students in the house while providing a safe, secure, nurturing, and structured environment
2. Enforce TMI ResLife standards and policies
3. Be a mentor and counselor for the students within the ResLife program
4. Establish and maintain relationships with the students
5. Should be able to shift quickly in times of emergency or crisis
6. Have fun and be a positive member of the ResLife community

Experience/Education Requirements
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Required Experience/Attributes:

- Must be willing/able to drive a 14-person passenger bus
- Must be able to do well under pressure while maintaining situational awareness
- CPR/First aid certified

- Passionate about developing the youth
- Strong communication skills both orally and written
- Someone who thrives in a team setting
- Positive can-do attitude

Preferred Experience/Attributes

- Previous ResLife experience as a student, employee, or both